

CONSTITUTION
for the
Baylor Amateur Radio Club

I. **Name**

The name of this student organization shall be the Baylor Amateur Radio Club

II. **Purpose and Goals**

A. **Purpose**

The Baylor Amateur Radio Club seeks to present amateur radio as a meaningful lifelong pursuit for students.

B. **Goals**

1. To provide educational opportunities for students concerning the scope of amateur radio and radio license acquisition.
2. To provide opportunities for public service during emergency situations and local charitable activities.
3. To provide an operable amateur radio station for its members.

III. **Membership**

A. **Eligibility**

Any member of the student body (graduate or undergraduate) that is enrolled in a minimum of 12 semester hours (or full-time equivalent for graduate students), and maintains a cumulative GPA of 2.25 and a current GPA of 2.00 may apply for membership whether or not they are currently licensed amateur radio operators.

B. **Selection Process**

Applications will be held on a rolling basis.

C. **Removal Process**

Any member or officer may be removed by having his/her Amateur Radio License revoked by the United States FCC and/or by a quorum's 2/3 vote.

IV. **Officers**

A. **Requirement for Officers**

The officers of this club must meet the following requirements:

1. be a licensed amateur radio operator, or be actively working to become licensed by studying, and taking the FCC required test.
2. Must be taking a minimum of 12 semester hours (or full-time equivalent for graduate students), maintains a cumulative GPA of 2.50, and a current GPA of 2.00.
3. be subject to removal from office by the club and/or the club's adviser should the student fail to maintain requirements above.

B. **Officers and Duties**

President - preside over regular and executive meetings, coordinate group activities, and communicate with the officers and adviser on all matters.

Vice President - assist the president, preside over meetings in the absence of the president, and oversee the club's equipment policies.

Secretary/Treasurer - record minutes at business meetings, collect dues, pay bills, oversee other monetary transactions, and prepare and maintain annual budget.

Public Service Coordinator - maintain club newsletter and serve as a liaison between the club and campus and local emergency management groups.

C. Election Process

Elections will be held annually at the first regular meeting during the month of April; a quorum must be present and a simple majority will win. Newly elected officers will assume responsibility at the following meeting. A new election may be held immediately to replace a removed officer.

V. Meetings

A. Regular Meetings

Regular meetings will be held at regular intervals throughout the semester as determined by the officers.

B. Quorum

A quorum will consist of 50%+1 of the membership, and must be present to conduct official business.

VI. Finances

A. Dues

Dues will be determined per semester by the officers and will be collected from all members of the club.

B. Banking

All moneys belonging to this organization will be deposited and disbursed through a bank account established for this organization. All funds must be deposited within 48 hours after collection. The adviser to this organization must approve and sign each expenditure before payment.

VII. Judicial Review Board

A. Enforcement

The Judicial Review Board shall have the power to enforce this constitution.

B. Composition

The Judicial Review Board shall consist of the four club officers.

IX. Advisors

1. Each advisor shall be a full time faculty or staff member of Baylor University.
2. The advisor shall provide guidance for understanding Baylor University policies and procedures and to provide leadership for the adherence to those rules by the organization.
3. The advisor shall review and approve requests for organization events, activities, publicity, and t-shirts.
4. The advisor shall act as a consultant in the areas of setting goals, problem-solving, policy making, and upholding guidelines and purposes. This includes attendance at organization and officer meetings as deemed necessary.
5. The advisor shall attend, as the University representative, all off-campus and overnight activities providing guidance and support and assuming leadership in the event that an emergency should occur.

VII. Amendments and Revisions

This constitution may be amended by a 2/3 vote of the active membership and are required to be approved by the Director of Student Activities, the Dean for Student Development, and the Vice President of Student Life.